

Creating a WashBoard Account

- Go to www.thewashboard.org
- Sign in or Register Today!
 - To Register: Choose a “seeker account” and register as a student. Choose an email address that you check and will continue to have access to after graduation (NOT your SSD student email).
- Create your Profile. The more information you enter the better your application will be, and the higher chance you will have to “match” to scholarships.
 - Look at the scholarships that are offered through the Snohomish Education Foundation’s Local Scholarship Program. Make sure your application shows you match the requirements. A list of scholarships will be available in the Career Center, on the Career Center website and by searching washboard: my matches/open active scholarships/ sort by provider (Snohomish Education Foundation). When you click on the name of the scholarship it will bring up a one page print out with background information on the donor, scholarship details, eligibility requirements, and application details.
 - For written responses you are encouraged to write your response in Word and copy and paste. Use spell check and save your work. Don’t risk losing your work by writing directly into the washboard, it does time out. Formatting does not always copy and paste so make sure you are happy with your text and adjust as needed.

Creating your profile by tabs:

Basics

This is your contact info for receiving your scholarship notifications. Make sure it is correct. **My Financial Need** will only be used by scholarship providers that state they are need based. Make sure to describe your financial need in your own words. Let providers know the challenges you are facing in paying for college. Examples would include employment status, size of family and other financial obligations.

The Local Scholarship Program does not use the FAFSA or Background information. Other scholarships on The WashBoard do, filling out that information may help you match with other scholarships.

The Local Scholarship Program will only award scholarships for: books and supplies, mandatory fees, room and board, tuition and study abroad.

Academic Info

You are currently enrolled in High School as a senior.

Secondary Education: you must choose your High School. The Local Scholarship Program is only available to Snohomish School District Students, you need to answer Which high school did you attend or are attending? Answer Yes and then hit the green select button. Search for your school on the left and add it to your selected school on the right and save.

The Local Scholarship Program does not require SAT or ACT.

List the Honors, AP, Dual credit courses that you have taken in high school in the appropriate box.

College Plans

Some scholarships can only be used at specific schools. If you have not chosen where you are going please select and add all colleges you are considering. If you don't see your college listed you can manually input the school on the lower right under "others".

Most scholarships will be for an undergraduate or certificate program. Select anticipated enrollment as full time.

Field of Study (Major). Make sure if there is a scholarship you are interested in that requires a specific field of study that you add it to your academic interest list. Please also do the same for Careers.

Activities

The more thorough you are, the better picture of you the scholarship reader receives. Be sure to explain if you work (where, what you do and for how long). Enter your Community Service information under Volunteering (where and approx. number of hours).

Personal Info

The more questions you answer the better you can be matched for scholarships. Please enter a Personal Statement (say something about yourself, what you hope to achieve by going to college, what it would mean to you to receive a scholarship.) A personal statement can also be used to address an area of your application which the reader might need background information to understand. Did you face a hardship or sickness during High School? Did you have challenges that you worked at overcoming? This is your chance to tell your story.

Answering the 5 words, skills and talents and gifts can be very helpful for the reader as well.

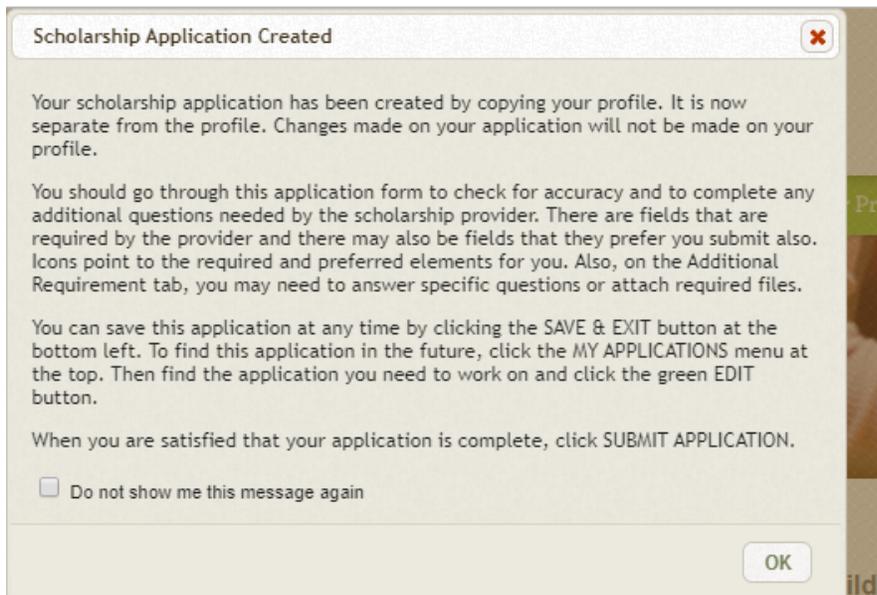
Attachments

All of the Local Scholarship Program applications will require a transcript. Please get a pdf copy from the Career Center. Upload and check the box to always include.

All uploads you have for various applications will show up here. You will be able to choose if you want those included with all applications or just the specific applications. Any attachments that are used for more than one application should be uploaded at this time and marked include in all applications. This will save you from having to upload individually to each separate application. You will have the option to remove them from specific applications if you choose to.

To apply

Once you hit the green apply button it will create a separate Scholarship application for each scholarship you apply for.



You should then go through the application and make sure you have answered all of the questions with orange stars

A screenshot of a scholarship application form. The "Higher Education" section has a star icon next to the question "Are you currently enrolled in:" with radio button options for "Middle School" and "High School". Below "High School" is a sub-section "Are you currently a High School:" with radio button options for "Freshman", "Sophomore", "Junior", and "Senior" (which is selected). The "Scholastic Achievements" section has a star icon next to "GPA" with a text input field containing "2.500". Below that is "Class Rank" with radio button options for "Valedictorian", "Salutatorian", "Top 2%", "Top 5%", "Top 10%", and "Not Applicable".

On the last tab: **Additional requirements** be sure to answer any questions in full and to upload the proper documents (there will be a list with a star). You will not be able to submit your application if you do not answer the starred questions and attach the proper documents.



You will have the opportunity to save & exit your application or to submit. Once you submit you cannot make any changes. The application will not be considered unless it is submitted. In your My Applications page you will see a list of the scholarships you have saved and submitted.