

**Glacier Peak High School
Request for Letter of Recommendation Form**

- To help your counselor or teacher write an engaging, honest and personal letter, please answer all questions as completely as you can. Include details, examples and descriptions as much as possible.
- Give the letter writer at least 2 weeks prior to the application due date to complete your letter
- Remember: Public Universities in Washington do not need letters of recommendations. Do not request a letter unless it is specifically part of your application.

Student Name:

Student Email/Phone Number:

Date Requested:

Date needed:

What is the purpose of this letter (check all that apply) College Scholarship Job

Student Responses (feel free to attach responses to a separate sheet of paper):

Describe your college/career plans. What are your personal and professional goals?

List advanced courses which you have completed or in which you are currently enrolled (i.e., AP courses, Math, Physics, etc...)

Describe your participation in clubs, activities, sports, volunteer experience, and/or student government (school and community). Please include grade levels or dates and offices held.

List any awards and/or honors you have received and explain why you have received them.

List any hobbies or special interests:

Choose one of your experiences from your volunteer, work or extracurricular activities and explain how it helped direct your college or professional goals.

List three adjectives that best describe you and give examples.

Is there anything you would like your counselor/teacher to consider when writing your letter?

Optional Information:

What are your biggest strengths? Give examples that illustrate these strengths. What is your biggest weakness? why?

What are you passionate about? How does this relate to your chosen field of study?

Family Responses:

Please share something significant about your child that we would likely not see at school.

What would you describe as your child's strengths? How do these strengths show up in your household/day-to-day life?

Is there anything you would like us to know or consider about your child when writing their letter of recommendation?