

Snohomish School District

Volunteer/Chaperone Field Trip Guidelines

Thank you for volunteering to chaperone this education field trip. Carefully planned, skillfully supervised field trips and excursions are valuable extensions of the classroom experience. They provide a vital opportunity for children to relate school learning to the larger community and world they live in.

The Snohomish School District requires all chaperones to abide by the following guidelines to provide a safe environment for students.

- Chaperones must complete a volunteer packet and pass a *Washington State Patrol Background Check* prior to accompanying students on field trips.

- Chaperones will abide by the direction given to them by the staff members in charge of the field trip.

- Students are to be under the direct supervision of a staff member or adult supervisor at all times. Students who leave your presence (for the rest room, drinks, etc.) should always go in pairs. Unless approved by the staff member in charge, no student is to go with another adult for any reason; this includes parents who may come to the field trip site to pick up their child early.

- School rules are in effect during the field trip, monitor the behavior of all students assigned to you. If you have difficulty with a student, inform the teacher or staff member in charge immediately.

- To assure that a chaperone's full attention is given to the students they are supervising, non-students may not attend.

- Drug or alcohol use is not permitted.

- For overnight trips, chaperones will stay in the same hotel or place as the students, but in separate rooms. The exception of this is educational camps for elementary students with the approval of the Superintendent or designee. Chaperones will assist the staff member in charge in enforcing the established curfew.

I understand that many of the activities on this trip are outside control of the Snohomish School District. I am fully aware of any risk inherent in participating in this type of activity and will take precautions as needed. I have read and understood the school rules and know that these rules and the chaperone requirements are in force the entire trip. I am also aware of my responsibilities to supervise the students on this trip and will conduct myself in a manner befitting a chaperone.

Please sign below and return the form with your volunteer packet.

Chaperone Signature

Phone Number

Printed Chaperone Name

Date