

STUDENTS

Rights, Responsibilities, and Authority of Teachers and Principals

I. Rights, Responsibilities and Authority of Teachers

A. **Teacher Responsibilities.** Teachers and other non-supervisory certificated personnel (collectively referred to as "teachers" in this paragraph I) will have the following responsibilities with respect to the discipline of students:

1. Each teacher will enforce the prescribed school District rules for student conduct.
2. Each teacher will comply with school District and building rules and guidelines relating to the methods of student control.
3. Each teacher will maintain good order in the classroom, in the hallways and on the playgrounds or other common areas of the school.
4. Each teacher assigned to classroom duties will keep and maintain accurate attendance records of students.
5. Each teacher will set an appropriate example of personal conduct and will avoid making any statement to any student that may be demeaning or personally offensive to any student or group of students.

B. **Teacher Authority.** Subject to the limitations set forth in RCW 28A.600.020 and WAC Chapter 392-400 and District Policies No. 3240 and No. 3241, all teachers will have the authority to implement discipline (corrective action, exclusion and detention) for any student for any disruptive or disorderly conduct or other violation of rules for student conduct which may occur in the presence of the teacher or when the student is under the teacher's supervision. Teachers may also recommend the suspension or expulsion of students to the proper school authorities.

C. **Teacher Rights.** Teachers will have the following rights with the respect to methods of student control:

1. Each teacher will be entitled to appropriate assistance and support from building administrators in connection with problems relating to students.

2. Each teacher will be promptly advised of any complaint made to the principal or other school District administrator regarding the teacher's method of student control. The teacher will be given the opportunity to present his or her version of the incident and to meet with the complaining party in the event that a conference with the complaining party is arranged.

II. Rights, Responsibilities, and Authority of Principals

- A. **Principal Responsibilities.** Principals and other building administrators (collectively referred to as "principals" in this paragraph II) will have the following responsibilities with respect to the methods of student control:
 1. Each principal will be responsible for the enforcement of the prescribed School District policy for student conduct and for the compliance with school District and building procedures relating to the methods of student control.
 2. Each principal will develop written rules for his or her building. The building rules will be consistent with School District policy and procedures and with regulations of the State Board of Education relating to methods of student control and will provide for early involvement of parents in attempts to improve a student's behavior.
 3. The principal and staff members in a school building will confer at least annually in order to develop and/or review the building rules to promote the uniform enforcement of those rules throughout the school as well as within each classroom.
 4. At the beginning of each school year principals will make available to each teacher, student and parents or guardians of students a copy of school District policy and procedures (or summary thereof) together with any building rules developed pursuant to paragraph II.A.2. herein.
 5. Each principal will set an appropriate example of personal conduct.
 6. Each principal will provide appropriate assistance and support to teachers in connection with methods of control relating to students.
 7. The principal and the teachers will confer annually to establish criteria for determining when certificated employees must complete classes to improve classroom management skills.

