



Consent to Release Educational Records

The following student/s has/have enrolled in the Snohomish School District:

Student _____ Birthdate: _____ Grade: _____
Last First Middle

Student _____ Birthdate: _____ Grade: _____
Last First Middle

For the purpose of gathering data relevant to educational programming, we request the transfer of records for the above-named student(s) between the Snohomish School District and:

Name/Agency/School _____ Phone _____
(Agency or Former School)

Address _____ City/State _____ Zip _____

Please mail official school records including the following:

(Special programs include International Baccalaureate, English Language Learners, Honors, etc.)

- All State Assessment Scores
- Attendance Records
- Discipline Records
- Unpaid Fine/Fees*
- Transcript/Academic Record
- Washington State History Status = Met Not Met Other _____
- Standardized Test Information
- Educational Cumulative File
- Special Programs Placement
- 504 Plan
- Current Year/and or Future Year Class Schedule (High School only)
- Immunization Records
- Withdrawal Form and Grades
- Report Cards
- Birth Certificate

Responding agency/school please address information regarding this student to:

- Cascade View Elementary – Fax: 360-563-7004 – PH: 360-563-7000 – 2401 Park Ave., Snohomish, WA 98290
- Cathcart Elementary – Fax: 360-563-7078 – PH: 360-563-7075 – 8201 188th St. SE, Snohomish, WA 98296
- Central Elementary – Fax: 360-563-4604 – PH: 360-563-4600 – 221 Union Ave., Snohomish, WA 98290
- Dutch Hill Elementary – Fax: 360-563-4455 – PH: 360-563-4450 – 8231 131st Ave. SE, Snohomish, WA 98290
- Emerson Elementary – Fax: 360-563-7157 – PH: 360-563-7150 – 1103 Pine Ave., Snohomish, WA 98290
- Little Cedars Elementary – Fax: 360-563-2902 – PH: 360-563-2900 – 7408 144th Place SE, Snohomish, WA 98296
- Machias Elementary – Fax: 360-563-4828 – PH: 360-563-4825 – 231 147th Ave. SE, Snohomish, WA 98290
- Riverview Elementary – Fax: 360-563-4378 – PH: 360-563-4375 – 7322 64th St., SE, Snohomish, WA 98290
- Parent Partnership Program – Fax: 360-563-3439 – PH: 360-563-3423 – 525 13th St., Snohomish, WA 98290
- Seattle Hill Elementary – Fax: 360-563-4680 – PH: 360-563-4675 – 12711 51st Ave. SE, Everett, WA 98208
- Totem Falls Elementary – Fax: 360-563-4756 – PH: 360-563-4756 – 14211 Sno-Cascade Drive, Snohomish, WA 98296
- Centennial Middle School – Fax: 360-563-4585 – PH: 360-563-4528 – 3000 South Machias Rd., Snohomish, WA 98290
- Valley View Middle School – Fax: 360-563-4236 – PH: 360-563-4239 – 14308 Broadway Ave. SE, Snohomish, WA 98296
- AIM High School – Fax: 360-563-3402 – PH: 360-563-3400 – 525 13th St., Snohomish, WA 98290
- Glacier Peak High School – Fax: 360-563-7630 – PH: 360-563-7600 – 7401 144th Place SE, Snohomish, WA 98296
- Snohomish High School – Fax: 360-563-4197 – PH: 360-563-4059 – 1316 Fifth St., Snohomish, WA 98290

According to the Family Educational Rights and Privacy Act [U.S. Code: Title 20, Section 123g, a(6) 1B], it is not necessary to obtain written consent to release records. School officials in school systems in which the student intends to enroll, may receive a student’s record without written consent for such release.

I acknowledge notification of this transfer of records as required by the Family Educational Rights and Privacy Act of 1974 and understand that I have a right to receive a copy at my own expense, if requested, and have an opportunity for a hearing to challenge the content of the records. I understand that the information transferred will be treated in a confidential manner and will not be transmitted to a third party without my consent, except as allowed by WAC 392-171-631.

Signature _____ Date _____

Parent, guardian or adult student

*Please let us know if you are unable to forward records due to unpaid fines/fees.