

## **STUDENTS**

### **Response to Student Injury or Illness Procedure**

#### **Evaluation**

When a student is injured or ill at school or during any school-sponsored activity or event, it is the responsibility of staff to see that immediate care and attention is provided to the student until the staff member is relieved by an administrator, a staff member certified in first aid, a nurse, a doctor, emergency personnel, or other medical personnel.

Except in cases of very minor injuries (e.g., cuts, scrapes, rug burns) that, in the judgment of the school nurse or another trained designated staff member, do not pose a serious health risk to the student and will not worsen if the student remains at school, the principal or designee and school nurse (if not already notified) will be promptly notified of any student's:

1. Injury;
2. Illness; or
3. Physical trauma that could have caused injuries as yet unobservable.

The school nurse, principal, or other trained designated staff member will determine whether the injury, illness or trauma is serious enough to warrant calling 911. Upon finding that it is not, appropriate staff member will administer first aid to the student consistent with their training. The nurse, principal or other trained designated staff member will determine whether an ill or injured student who has received first aid should return to class. Parents will be informed and consulted regarding the illness or injury as appropriate.

#### **Emergency Treatment**

In the event of a medical emergency as determined by the school nurse, principal, or other trained designated staff member, 911 will be called. Medical emergencies may include, but are not limited to:

- Severe allergic reaction (Anaphylaxis)
- Choking or severe difficulty breathing
- Shock
- Deep or serious wounds
- Bleeding that is difficult to control
- Back and neck injuries or broken bones
- Severe head injury
- Unconsciousness

- Seizure – if the student has never had a seizure before or if directed by the student's Individual Health Care Plan
- Serious burns
- Spill or release of hazardous chemicals

Students with uncontrolled bleeding and those who have difficulty breathing, cardiac arrest, or an injury to the head, neck or back will only be moved and transported by EMS or other medical personnel.

### **Parent/Guardian or Emergency Contact Notification**

Except in cases of very minor injuries as described above, the principal or designee will notify the parent or guardian (or, if the parent or guardian cannot be reached, the emergency contact), to advise them of the student's condition as soon as practicable.

The parent or guardian or emergency contact will decide, in non-emergency cases, whether:

1. The parent/guardian or emergency contact will transport the student to receive medical care;
2. The parent/guardian or emergency contact will pick up the student; or
3. The student will remain at school.

An accident report (District form No. 3418F3) must be completed by the principal or designee as soon as possible following a sudden serious illness or injury. The written report should include a description of the circumstances of the illness or injury and procedures followed in handling it at school or district activity. A copy should be included in the student's folder and a copy should be sent immediately to the District Business Services coordinator and to the Superintendent.

### **Advanced Directives**

The District will consult with its legal counsel prior to accepting any advance directives from physicians to limit medical treatment.

Revised Date: September 15, 1992  
October 25, 1995  
February 25, 1998  
April 10, 2019