

COMMUNITY RELATIONS

Safe and Orderly Learning Environment Procedure

Disruption at School

The following procedures are basic security measures to prevent/reduce disruptive activities in the school:

- A. During school operations, all visitors are required to check into the office upon entering a school building or desiring to use school grounds to obtain a visitor's badge;
- B. A visitor's badge will be worn conspicuously at all times;
- C. Staff members are responsible for monitoring hallways and playgrounds. Unfamiliar persons are to be directed to the office;
- D. Guidelines pertaining to the rights of noncustodial parents should be readily accessible to direct staff about what to do if a noncustodial parent shows up demanding to:
 - 1. Meet with the teacher of his/her child;
 - 2. Visit with his/her child;
 - 3. Remove his/her child from the school premises.

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