

## STUDENTS

### Attendance Area Changes

As population and enrollment shifts within the district, changes in attendance areas or transfer of students becomes necessary. By mid-May of each school year, the next year's estimated enrollment shall be forecast for each attendance area. In those cases where estimated enrollments are substantially in excess of class size guidelines, student transfers shall be made in order to operate an effective and efficient educational program during the following year.

The following considerations shall be included when planning boundary changes and student transfers:

1. Priority shall be given efforts to minimize the disruption of the students' established relationships with a school.
2. Efforts shall be made to maintain neighborhood groupings when making transfers.
3. Efforts shall be made to keep siblings in the same elementary school.
4. Efforts shall be made to assign students completing sixth grade from the same elementary school to the same middle school, including those students who have transferred to an elementary school for day care reasons.
5. Prior to the implementation of any planned transfer of students, parents of students involved in such planned transfer shall be invited to a meeting at which the planned change shall be explained and discussed.
6. An orientation to the new school shall be arranged for transferred students.
7. Students residing within an attendance area shall be given preference over nonresident students.

When fall enrollments in an attendance area are in excess of class size guidelines, students may be transferred to a school in another attendance area.

Adoption Date: October 14, 1992