



**SNOHOMISH
SCHOOL
DISTRICT**

1601 Avenue D, Snohomish, WA 98290-1799
360-563-7300 Fax 360-563-7279

Dear Kids' Café volunteer:

Thank you for helping us with our 2023 Kids' Café Summer Meal Program. We appreciate your willingness to help area children.

Last summer, we served 4,431 breakfasts and 10,572 lunches (for a total of 15,003 meals) to young people from our community. We truly could not have accomplished this without the support and assistance we received from individuals like you. Your help enabled us to feed children who may have otherwise gone without.

Our Kids' Café Summer Meal Program is provided through funding from the U.S. Department of Agriculture. This funding allows us to provide these meals. **Please be aware that there are state and federal guidelines and regulations we must follow to participate in this program.**

What you can expect:

- The program will be held Mondays through Fridays from Monday, June 26, through Friday, September 1.
- All volunteers work from the Valley View Middle School "headquarters." Volunteers will need to arrive at the Valley View Middle School Commons by 8 a.m. and will be needed through about 1:15 p.m. each day. Valley View Middle School is located at 14308 Broadway Avenue SE in Snohomish.
- Volunteers should be aged 13 or older.
- Three to four volunteers are needed each Monday through Friday throughout the summer.
- Volunteers will begin each day helping prep food, serve, restock, monitor, and clean up. Between breakfast and lunch, volunteers will have time for a break and will work with kitchen staff to make sack lunches and prepare the items for the food truck (a few hundred each day). At 11:30 a.m., kids will begin to arrive for lunch. Most volunteers will remain at Valley View Middle School to serve, monitor kids and clean up during the lunch period (though 12:30 p.m.).
- There are two opportunities each day for one of the volunteers to ride along on the Kids' Café food truck. One volunteer will ride along during breakfast and one during lunch. Due to the high-level interest, we are asking that each volunteer be given at least one opportunity each summer to ride along.
- Only volunteers who are 16 and older will be allowed to ride in the Kids' Café food truck.
- A volunteer sign in sheet will be available each day. Please sign in and out every day that you are with us volunteering.
- Because volunteers will be working in a commercial kitchen, please be sure to wear closed-toe, slip-resistant shoes each day. Volunteers may be asked to use kitchen appliances and utensils.

- All volunteers (this includes district teachers and staff) must have a current completed volunteer application and criminal history form on file with the district. Online volunteer applications can be found at www.sno.wednet.edu/volunteers or <https://secure.safevisitorsolutions.com/Safe/Volunteer/snohomish/volunteer>. (Note: Volunteers under age 18 do not need to complete the application.) These must be completed and approved before your scheduled volunteer spot.
- Long hair should be pulled back and restrained (example - pony tail or hair clip).
- Volunteers do not need to have food handlers' permits.
- Volunteers may need to stand for extended periods of time.
- Volunteers should enjoy working with a diverse group of people and ages.
- Meals will be offered at the following times and locations:
 - Valley View Middle School
 - Breakfast - 8:30-9 a.m.
 - Lunch - 11:30 a.m.-12:30 p.m.
 - Three Rivers Mobile Home Park
 - Lunch - 11:15-11:30 a.m.
 - Snohomish Library
 - Breakfast - 8:30-9 a.m.
 - Lunch – Noon-12:30 p.m.
 - Circle H Mobile Home Park
 - Lunch - 12:45-1 p.m.
- The program is open to anyone 18 years old and younger. We do not check identification for proof of age or residency. Anyone is welcome. We are not able to give or sell meals to those 19 or older. Please note that if there is a mother with a newborn, infant or toddler child, the mother is allowed to take a meal for that child.

If you have any questions or concerns, please contact:

- Kristin Foley, Communications Director, at 360-563-7263 or communications@sno.wednet.edu. My cell is 206-300-5499 if you need to reach me in the off hours or the weekend.
- Ashley Choquette, Communications Manager, at 360-563-7289 or ashley.choquette@sno.wednet.edu. Her cell is 360-547-2210 if you need to reach her in the off hours or the weekend.

Thanks again! We appreciate you! Working together in support of our shared values deepens our ties to one another. Thank you for your dedication and for being a part of our Kids' Café team!

Sincerely,
 Kristin Foley
 Director, Communications

Kids' Café Civil Rights Training

Title VI - Title VI requires that no person in the United States shall on the ground of race, color, or national origin:

- Be excluded from participation in
- Be denied the benefits of
- Be otherwise subjected to discrimination
- In any program or activity receiving Federal financial assistance

Source: Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, and its implementing regulation at 34 C.F.R. Part 100

Non-Discrimination Notice

The Snohomish School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups.

The following employees have been designated to handle questions and complaints of alleged discrimination:

Civil Rights Coordinator, Title IX Coordinator and ADA

[Darryl Pernet](#)

1601 Avenue D, Snohomish, WA 98290

360-563-7285

Section 504 Coordinator and Harassment, Intimidation and Bullying (HIB)

[Shawn Stevenson](#)

1601 Avenue D, Snohomish, WA 98290

360-563-7282