



**SNOHOMISH
SCHOOL
DISTRICT**

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Board of Directors:

Jay Hagen
Shaunna Ballas
Dr. Sara Fagerlie
Josh Seek
Brandy Hekker

April 3, 2020

Dear Snohomish School District Families,

The purpose of this letter is to provide clarity around continued teacher communication and connections with students and families at the secondary level as well as regular cycles of daily and weekly instruction starting Monday, April 13. As our situation evolves we will continually assess, reflect, and adjust our practices to best meet the needs of our students, families, and staff.

Communication/Connection:

- Teachers will maintain routine and regular communication with all students. They will reach out to individual students or small groups of students to provide individual support and guidance on their learning.
- Throughout the week, teachers will have scheduled and unscheduled communication with students and families as needed.
- Teachers will set aside time to respond to questions from students/families in the form of email, phone calling, or other platform in a timely manner.

Secondary Instruction:

- Daily instruction, modeling and/or guidance will happen between teachers and students. This may take place in a variety of forms (email with directions, video example, Canvas, etc.).
- Teachers will take into consideration how much students can handle across all the classes/content they will be focusing on.
- Teachers will work with classes each day based on the schedule below.
- Teachers will provide feedback to students regarding progress in learning expectations; at this point feedback won't be based on work completion or grades through April 24th. If school closures are extended, this will be reviewed moving forward.

Please note that we await specific guidance from the state regarding graduation requirements for the Class of 2020. We will share pertinent information with you as soon as possible.

I hope that spring break gives you much needed respite from the stressors of the current health crisis.

Kent Kultgen, Ed.D.
Superintendent

Daily Instructional Schedule

Teacher Daily Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
Daily communication	Students and parents will have an opportunity to communicate daily with teachers.	Students and parents will have an opportunity to communicate daily with teachers.	Students and parents will have an opportunity to communicate daily with teachers.	Students and parents will have an opportunity to communicate daily with teachers.	Students and parents will have an opportunity to communicate daily with teachers.
Daily instruction	Teachers will provide instructional experiences for class periods (1,2,3). Teachers may share the learning activities for the week to guide the instructional process. ("Zero" Period if applicable)	Teachers will provide instructional experiences for class periods (4,5,6). Teachers may share the learning activities for the week to guide the instructional process. (7th Period if applicable)	Teachers may provide additional instructional resources, activities or supplemental materials to support or extend student learning for all class periods. Periods 1-6	Teachers will provide targeted instruction, resources and feedback for periods (1,2,3). Teachers will monitor and adjust instruction based on student feedback and progress.	Teachers will provide targeted instruction, resources and feedback for periods (4,5,6). Teachers will monitor and adjust instruction based on student feedback and progress.
Daily planning	Teachers will plan for instruction both individually and in teams to align and provide meaningful learning experiences.	Teachers will plan for instruction both individually and in teams to align and provide meaningful learning experiences.	Teachers will plan for instruction both individually and in teams to align and provide meaningful learning experiences.	Teachers will plan for instruction both individually and in teams to align and provide meaningful learning experiences.	Teachers will plan for instruction both individually and in teams to align and provide meaningful learning experiences.
Teacher training	Teachers will engage in training around the use of technology, tools, and instructional strategies that support student learning.	Teachers will engage in training around the use of technology, tools, and instructional strategies that support student learning.	Teachers will engage in training around the use of technology, tools, and instructional strategies that support student learning.	Teachers will engage in training around the use of technology, tools, and instructional strategies that support student learning.	Teachers will engage in training around the use of technology, tools, and instructional strategies that support student learning.