

THE BOARD OF DIRECTORS

Annual Organizational Meeting, Election of Officers

At the first regular meeting at which newly elected board members are seated in election years and at the first regular meeting in December in non-election years, the board shall elect from among its members a president and a vice president to serve one-year terms.

If a board member is unable to continue to serve as an officer, a replacement will be elected immediately. In the absence of both the president and the vice president, the board shall elect a president pro tempore who shall perform the functions of the president during the latter's absence.

The Superintendent shall act as board secretary and perform all the duties as outline by law. In order to provide a record of the proceedings of each meeting of the board, the Superintendent will appoint a recording secretary of the board.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

1. Welcome and instruction of newly-elected board members by the president.
2. Call for nominations for president to serve during the ensuing year.
3. Election of a president (roll call vote).
4. Assumption of office by the new president.
5. Call for nominations for vice president to serve during the ensuing year.
6. Election of vice president (roll call vote).
7. Call for nominations for legislative representative.

Policies will continue from year to year and board to board until and unless the board changes them.

Legal References:	RCW	28A.400.030	Superintendent's duties
		28A.330.010	Board president, vice-president or president pro tempore—Secretary
		28A.330.020	Certain board elections, manner and vote required-Selection of personnel, manner
		28A.330.050	Duties of Superintendent as secretary
		29A.60.280	Local elected officials, commencement of term of office

Adoption Date: November 26, 1991
Revised: January 24, 2001
January 10, 2018