

STUDENTS

School Attendance Area Variances:

Each student in the district is required to attend the school designated for the geographic attendance area in which he or she resides.

A parent or guardian may request that his or her child be allowed to attend another school in the district (variance). Requests must be submitted annually, in writing, to the District Business Services Department. Secondary students who request attendance area transfers are subject to the Washington Interscholastic Activities Association's eligibility rules.

Process:

1. Requests to attend a school other than the student's designated school shall be submitted to the business services office using the District Variance Request Form (3130 F1). Requests for the next school year may be submitted beginning the first business day in January, but should be received no later than March 1.
2. For all grades K-12, a District Variance Review Committee will review all variances received by March 1 and determine acceptance or denial by the last day of March. Space availability at this time will be determined based primarily on projected enrollment and available staffing.
3. Parents will be notified in writing (either electronically or in print) following the Committee's decision.
4. The District Variance Review Committee will meet at least three times from April 1 to September 15 to consider variance requests in order of receipt and in light of available staffing and projected and actual enrollment in programs, schools and grade levels.
5. If the District determines that a program, school or grade level cannot accommodate variance students, it will be closed to variances.
6. Variances must be re-applied for annually.

Appeal Process:

1. A student, parent/guardian or adult student may appeal the District Variance Review Committee's decision. The request for appeal must be received in the business services office within seven calendar days of the postmark on the communication of the Committee's decision.
2. The request for appeal shall be in the form of a letter to the District Variance Review Committee and must identify any relevant facts the student or parent/guardian believes the Committee overlooked in making its original decision and any other reasons that the student or parent/guardian believes that the decision of the Committee is in error.
3. The Committee will conduct a review of its decision based on additional information provided.
4. The parent/guardian will be notified in writing of the Committee's review decision.
5. If the appeal is denied, the parent/guardian may appeal in writing to the Superintendent or designee within seven calendar days of the postmark on the communication of the Committee's decision. The appeal should state the relevant facts cited to the Committee and any other extenuating circumstances not previously stated.
6. The decision of the Superintendent or designee shall be the final action of the District.

Denial/Revocation:

In addition to the District's application of the factors stated in Policy 3130, a variance may be denied or revoked if:

1. The student's disciplinary records indicate a history of violent or disruptive behavior or gang membership at his/her current school.
2. The student is currently under suspension, expulsion or emergency expulsion. A variance may be revoked after a suspension or expulsion has been imposed.
3. The student has difficulties with attendance, early dismissals, or tardiness or has a truancy petition filed from their present or resident school.
4. Enrollment poses a risk to the health and/or safety of other students and staff.
5. Parent(s) or student engage in conduct that disrupts the learning process or undermines the ability of building administration or staff to manage the building or classroom.
6. Parent(s) or student engage in action or behavior prohibited by Policy 3207 – Prohibition of Harassment, Intimidation and Bullying.

Revision Dates: June 24, 1992
June 22, 1994
March 11, 1998
August 22, 2007
February 11, 2009
November 30, 2012
February 1, 2013
September 23, 2015