

## **STUDENTS**

### **Part-Time, Home-Based, or Off-Campus Students Procedures**

Students will be considered as receiving home-based instruction if the parent/guardian has filed a signed declaration of intent that he or she is planning to provide home-based instruction for their child/children. The statement must include the name and age of the student, must specify whether a certificated person will be supervising the instruction and will be written in a format prescribed by the Superintendent of Public Instruction (OSPI) (district form No. 3114F.1, Parent Declaration of Intent). The statement must be filed annually by September 15 or within two weeks of the beginning of any quarter or semester, with the district student placement coordinator. Parents may file their declaration of intent with the school district in which they reside or in a school district that has accepted their student pursuant to RCW 28A.225.225.

It is the parent's responsibility to provide materials and equipment necessary to meet the planned objectives for the home-based instruction.

Students receiving home-based instruction may enroll in district schools as part-time students to take courses or receive ancillary services, provided the student is otherwise eligible for full-time enrollment in the district. Home-based students are eligible to participate in interscholastic sports as long as they meet the Washington Interscholastic Activities Association's (WIAA) eligibility criteria. Students who are not residents of the district must meet WIAA's usual eligibility requirements for transfer students.

Part-time enrolled students are those students attending public school on a part-time basis for courses of study. Full-time enrollment in Snohomish elementary and secondary schools is defined as attendance for the full school day, unless enrolled in an alternative education program in which full-time enrollment is determined by the student learning plan. A resident student may be a member of the Associated Student Body if they are participating in extracurricular sports programs, receiving ancillary services, or is enrolled part-time.

Requests for part-time enrollment or ancillary services must be made by the parent completing District form No. 3114F.3 (Request for Part-Time Attendance or Ancillary Services), and submitting it to the district student placement coordinator. A placement interview will be held with the parent and the principal of the school serving the attendance area in which the student resides. Tentative placement will be determined after consultation with the parent, review of student records and scores on district administered tests if deemed appropriate. The final determination of the student's course level placement will be determined by the student's ability to meet expectations at that level and by age as provided by law. Inability to meet expectations may result in the student being placed on a different level.

### **Granting High School Credit for Home-Based Instruction**

Credit for home-based instruction may be granted according to the procedures listed under Alternative Programs in District policy No. 2410, High School Graduation Requirements. Application must be completed and submitted to AIM High School, Glacier Peak High School or Snohomish High School principal for approval prior to the experience.

### **Eligibility for Snohomish School District High School Diploma**

Students who have received high school credit through home-based instruction are eligible to receive a Snohomish School District high school diploma under the following conditions:

1. The student has met all graduation requirements specified in district policy No. 2410, High School Graduation Requirements;
2. The student has attended an accredited Washington state high school program for a total of four semesters; or
3. The student attended AIM High School, Glacier Peak High School, or Snohomish High School as a full-time student the last semester of his/her senior year.

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