

SCHOOL FACILITIES

Design and Construction Phases

All construction shall be done as closely as possible to the provisions and timetables of the facilities master plan. Each new construction or renovation project shall have a Board-approved budget plan which shall set forth an owner's contingency and an itemized cost listing of labor, materials, etc.

The Superintendent shall review these budgets and report periodically to the Board the progress of the project and his/her assessment of whether the project is proceeding within the budget. All change orders to any public works project contract that will change the contract sum by more than \$100,000 shall become binding upon the district only upon Board approval. The district's designated construction program manager may approve change orders that change the construction contract sum for any public works project by an amount not exceeding \$40,000, so long as such change order amounts are within the amount of owner's contingency for the project. The Superintendent may approve change orders that change the construction contract sum for any public works project by an amount not exceeding \$100,000, so long as such change order amounts are within the amount of owner's contingency for the project.

All amendments to agreements for architectural, engineering, and consulting services (design agreements) that change the original fee amount of a design agreement by more than the greater of \$50,000 or ten percent of the original fee amount shall become binding upon the district only upon Board approval. The Superintendent may approve amendments that change the original fee amount of a design agreement by an amount not exceeding ten percent of the original fee amount or \$50,000, whichever is greater, so long as the amounts of such amendments are within the amount of owner's contingency for the project.

All change orders approved by the Superintendent or the district's program manager and the attendant impacts on project budgets shall be reported to the Board at its next regular meeting.

Adoption Date: November 22, 1993

Revision Dates December 2, 2009
September 14, 2011