

# Totem Falls Parents!

## Sign up to Volunteer!

**Be a part of the community that makes Totem Falls Elementary a GREAT place for children and families!!**

We have a number of coordinator positions that need to be filled. If you are interested, please note it on this form!! IF we cannot get a coordinator, unfortunately some of the amazing activities will not be able to happen!! There are plans in place for these activities to happen and positions can be shared, we just need volunteers to fill them!! Please let me know if you would like more information or are interested in coordinating!!

### Contact Information (Please print neatly):

Name: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

I would love to coordinate: \_\_\_\_\_

**PLEASE RETURN THIS FORM TO YOUR CLASSROOM TEACHER OR THE OFFICE BY SEPTEMBER 23, 2016.**

**A current background clearance must be on file at Totem Falls Elementary in order to volunteer at ANY event.** If you have any questions, please feel free to contact the volunteer coordinator, Timerie Birchmier at [timeriebirchmier@gmail.com](mailto:timeriebirchmier@gmail.com) **Thanks for volunteering!!!**

## Totem Falls PTO

### VOLUNTEER OPPORTUNITIES 2016-2017

Please mark your areas of interest. I will contact you as soon as the activity date approaches.

- ◇ **AUCTION:** Help plan the facilities.
- ◇ **BOOK FAIR:** Help set up/clean up, cashiering during the book fair.
- ◇ **BOXTOPS/CAMPBELLS:** Help set up contest by grade to encourage students to collect. Track the progress and prep for mailing. **Most can be done at home.**
- ◇ **CONFERENCE WEEK DINNERS:** Help provide food for the staff dinner on their late conference night.
- ◇ **DAD'S 'N' DONUTS:** Set up/clean or serve.
- ◇ **DANCE MAN:** Set up/clean up, chaperones, concessions.
- ◇ **GRANDPARENTS DAY:** Help distribute maps, guide visitors, set up and clean up.
- ◇ **HARVEST FESTIVAL:** Help plan, set/clean up.
- ◇ **INK CARTRIDGE RECYCLE:** Collect cartridges and send to the company to receive money for the school.
- ◇ **LAST MINUTE HELPERS:** Help at the last minute when we need more volunteers!
- ◇ **LIBRARY HELPERS:** Assist the school librarian by covering or shelving books and other jobs as needed.
- ◇ **LOGO WEAR:** Help with the orders and distributing Totem Falls logo wear.
- ◇ **LUNCHROOM HELPER:** Help during lunch.
- ◇ **MENTOR A CHILD:** 1 hour a week throughout the school week.
- ◇ **MOMS 'N' MUFFINS:** Set up, clean up, or serve during the event.
- ◇ **PICTURE DAY:** AM and PM volunteers needed to help during the event.
- ◇ **POPCORN SALES:** Help make and sell popcorn Thursday's during school hours.
- ◇ **SANTA BREAKFAST:** Help set up/clean up and/or serve breakfast.
- ◇ **SCHOOL SUPPLY KIT:** Help to organize kits for the following school year.
- ◇ **SCIENCE FAIR:** Set up/clean up and various other jobs.
- ◇ **STAFF APPRECIATION:** Help plan activities to show appreciation for our staff.
- ◇ **SUMMER OFFICE STAFF:** Helping the secretaries.
- ◇ **VARIETY SHOW:** Help set up and clean up, sell snacks, and organize the event.
- ◇ **VISION SCREENING:** Help bring classes to the appropriate room at their scheduled time.
- ◇ **WALK-A-THON:** Help plan and facilitate