



Rental Inquiry Form

Requested completion and submittal to the Snohomish Aquatic Center at least 10 working days prior to the event. The Snohomish Aquatic Center will attempt to accommodate short notice rentals, but cannot guarantee availability or staffing. Requests to use the competition pool for invitational meet purposes must be made a minimum of 30 days prior to the event. A refundable cleaning and damage deposit of \$300 is required at time of reservation to hold the date.

CONTACT INFORMATION

Organization name		
Phone ()	Email	
Contact name		
Phone ()	Email	
Billing address	Apt/Unit #	
City	State	Zip

RENTAL CATEGORY

- Snohomish School District high school
- Non-profit businesses/organizations (proof of 501c3 status required)
- High school swim teams
- Private businesses/organizations

EVENT INFORMATION

Event	
Event description	
Date(s) requested	Set-up needed
Event from	Event to
Clean-up until	Estimated attendance
Will admission be charged at your event? <input type="radio"/> Yes <input type="radio"/> No	
Will merchandise be sold at your event? <input type="radio"/> Yes <input type="radio"/> No (If yes, please describe)	
Request: <input type="radio"/> Competition pool <input type="radio"/> Recreation pool <input type="radio"/> FlowRider® Private room: <input type="radio"/> ½ room <input type="radio"/> Full room	
Equipment request: <input type="radio"/> Chairs <input type="radio"/> Tables <input type="radio"/> Scoreboard and operator	

AGREEMENT

FlowRider®: The FlowRider® is a simulated surfing amenity. All adult riders must sign a liability waiver form. All riders under 18 must have a liability waiver signed by a legal guardian. Guests must be 42-inches tall to ride the boogie boards and 52-inches tall and less than 250 pounds to ride the stand-up boards.

The applicant(s) represents that the group is in physically sound condition and understands that participation in swimming and other aquatic exercise carry a potential risk of injuries or illness. The applicant further understands that the Snohomish Aquatic Center assumes no responsibility for any such injury or illness.

The undersigned hereby makes application to the Snohomish Aquatic Center and certifies that the information given in this application is correct.

Signature	Date
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≈ OFFICE USE ONLY

Group contacted		Date approved	
Total rental fee \$	Payment \$	Cleaning and damage deposit \$	Balance payment \$
Cancellation fee (if cancelled) \$			
Cleaning and damage deposit refund processed		Amount \$	Date

≈ SNOHOMISH AQUATIC CENTER TERMS OF AGREEMENT

1. The user shall assume full responsibility for the supervision of their activity, as well as the conduct of all attendees and participants. Persons will not be admitted to the facility until an organization supervisor (at least age 21) is on-site. Supervisor shall remain with the group throughout the entire use.
2. **Damages:** The individual named on the agreement and the group in whose name the agreement is used must accept responsibility for all damages to the Snohomish Aquatic Center property while the group is on-site.
3. Tobacco, alcohol, weapons, and drugs **are not permitted**.
4. **Clean-up:** The user is responsible for clean up and must leave the facility in a clean and orderly condition.
5. Large events and competitions require a meeting with the Snohomish Aquatic Center representative to determine the appropriate staffing, fees and equipment for the event.
6. **A refundable cleaning and damage fee** of \$300 must be paid at time of reservation to hold the date. This fee is refundable if there are no cleaning costs or damages incurred during the event. A refund will be mailed within 30 days after the event.
7. **Cancellation** of the event prior to 90 days will receive a full refund minus a cancellation fee of 10% of the cleaning and damage deposit. There is a 50% charge for cancellations 30 days in advance. Cancellation of an invitational event less than 30 days in advance results in loss of entire cleaning and damage deposit.
8. **All fees are due** ten (10) business days prior to the scheduled event.
9. **Insurance:** All users are required to provide a Certificate of Insurance for a minimum of \$1,000,000 combined single limit per occurrence. Snohomish Aquatic Center and Snohomish School District must be named as an additional insured with an endorsement attached. Insurance certification is due 20 days in advance of the event. If the reservation is made less than 20 days of the event, it is required with payment of cleaning and damage deposit.
10. **Approvals:** Applications will be reviewed on a first-come, first serve basis after Snohomish Aquatic Center programs have been scheduled.
11. **Non-profit 501c3** organizations must provide letter or will be considered as a commercial rental category.
12. In the event of any circumstances beyond its control (facility catastrophe), the Snohomish Aquatic Center shall not be liable for costs, expenses or losses incurred to the user group. The Snohomish Aquatic Center will attempt to reschedule the event within one year of the original rental date.
13. Any special deliveries or loading/unloading needs must be arranged in advance. Deliveries of event related material or equipment may arrive no sooner than the day of the event unless prior arrangements have been made.
14. Reservations may be confirmed a maximum of one year and in advance of the event date. The Snohomish Aquatic Center will attempt to accommodate short notice rentals, but cannot guarantee availability or staffing. Dates are confirmed only after staff schedules and receives the cleaning and damage deposit.