



**Glacier Peak High School Parent Organization and Booster Club Auction
Auction Donation Procurement Form**
(A copy of this form must be attached to procured item when turned in)

Deadline to turn in procured items will be 2/15/2019

Please complete this form. Contact Nichole Tellinghusen, Auction Co-Chair @ 425.328.9383 to make arrangements for pick up or send it to the address below along with your donation.

Tax ID: 26-2489347 Year: 2019
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Glacier Peak High School
Attn: Auction Donations
13300 Bothell-Everett Hwy, #303-665
Mill Creek, WA 98012

For Office Use Only:	
Procurement	Catalog #

For additional forms: grizzlyauction@gmail.com

Check if this is a cash donation only

DONOR INFORMATION - (this information will be used for the Auction Program)

Donor Name _____ Phone _____
(as you would like it to be presented in the catalog/material)

Company Name (if applicable) _____

Address _____

City, State, Zip _____ Email _____

Check here if you'd like your donation to be anonymous

PROCURER'S INFORMATION

Name _____ Phone _____

Address _____

City, State, Zip _____ Email _____

Student _____ Graduating Class _____

DONATION INFORMATION

Item Name	Fair Market Value \$
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Detailed Description of Donation (size, color, date, useful adjectives, special meaning, including restrictions/expiration dates):

Expiration date: _____

Check all that apply:

ITEM (Please attach this form to the item. For service and getaways, please attach pictures or brochures, if possible.)

GIFT CERTIFICATE (Attach to this form. You must create a gift certificate that lists the information above. It must contain, Contact Name, Telephone Number & E-mail address. Gift Certificates must have an expiration date of at least 6 months from auction date)

ITEM TO BE DELIVERED (Date: _____)

ITEM TO BE PICKED UP (Contact Name & Phone Number: _____)

Check with your employer about Corporate Matching

Thank you for supporting our students! Retain a copy of this form for your tax records.
 Glacier Peak Parent Organization is a registered 501(c)(3) Non-Profit Organization

PLEASE INDICATE BELOW BY CHECKING WHICH BOOSTER YOU ARE SUPPORTING:

Please identify the Booster Club you are supporting (be sure to identify if is i a girls or boys team): _____