# **Totem Falls Elementary**

# **Start Up Newsletter**

Totem Falls Ravens. Responsible. Honest. Brave. And we never give up!

## **School Contact Information**

14211 Snohomish Cascade Drive Snohomish, WA 98296

Main Phone Line: 360-563-4750

24 hour message attendance line: 360-563-4751

Fax: 360-563-4756

totemfalls.sno.wednet.edu

## Office Hours:

8:00 a.m. - 4 p.m. Monday-Thursday

8:00 a.m. – 2 p.m. Friday

Principal: Hawk Cramer

# **2017-2018 Important Dates:**

September 6	First day of School	Dec 18-Jan 2	Winter Break
September 11	First day of Kindergarten	January 15	MLK Jr Day No School
September 12	Picture Day	January 29	Non Student Day
Sept. 26, 28	Curriculum Nights	February 16-19	Mid-Winter Break
October 23-27	Conference Week	March 10	PTO Auction
October 26-27	Non Student Day	March 26-30	Conference Week
November 2	Picture Retake Day	March 28	Half Day Early Dismissal
November 10	Veterans Day No School	March 29-30	Non Student Day
November 22	Half Day Early Dismissal	April 2-6	Spring Break
November 23-24	Thanksgiving Break	May 28	Memorial Day No School
December 15	Half Day Early Dismissal	June 18	Last Day of School

# Student School Hours

### **Monday-Thursday:**

Kindergarten-6<sup>th</sup>:

8:35 a.m.-3:15 p.m.

**AM Preschool:** 

8:35 a.m.-11:25 a.m.

**PM Preschool:** 

12:25 p.m.-3:15 p.m.

#### Friday:

8:35 a.m.-1:15 p.m.

No preschool on Friday.

# **Early Dismissal**

8:35 a.m.-11:45 a.m.

No lunch is served on early dismissal days.

# Totem Falls Elementary Frequently Asked Questions

#### What if my child is going to be late or absent?

If your child is going to be late or absent, it is important that you call our office to inform us. We are concerned with the safety of every child attending Totem Falls. By law, it is required that we have contact with each family of every absent child. To report an absence, please call our 24 hour message line at 360-563-4751 by 8:35 a.m. each day your child is absent. You may also enter absences on Family Access. Please contact your child's teacher directly for any makeup work due to an absence if needed.

#### Is hot lunch available?

Students may bring their own lunch or purchase lunch for \$2.75 per meal. Students are issued a lunch card, any money that is sent in for lunches will be applied to the card. Checks should be made out to Snohomish School District. Please note student's name (first and last) and teacher's name on any payments. Money and/or checks can be sent in with your child or given to the main office. Online payments are available through Skyward/Family Access. Menus are available on the Totem Falls website.

#### What is Skyward/Family Access?

Family Access is our online database that allows families access to a wide variety of student information such as: attendance, grades, food service balance (you can also make payments here), bus schedule and more. There is a link on the Totem Falls website and the Snohomish School District site for the Skyward/Family Access login. If you need login information please contact the main office. Login information will be sent home with parents on curriculum night.

#### What if my child gets ill or injured at school?

Our health room is staffed with a First Aid and CPR certified Para Educator. Each school's health room is also supported by a Registered Nurse who is on campus at least once a week and is always available by phone for consultation. Illnesses and injuries are assessed based on each individual situation and are treated accordingly. If children are well enough, they will return to class. Otherwise, we will contact you. In emergency situations we do not hesitate to call 911. It is very important that you fill out the Emergency Information/Health History form every school year. Please notify our office of any health or contact changes during the school year so we can best assist your child.

#### What should my child wear?

We recommend that all students wear safe, comfortable shoes every day. Athletic shoes are required for PE. Our students go outside for recess rain or shine, please send your child with appropriate jackets with hoods if needed, and footwear. Please label coats, sweatshirts, hoodies, lunch bags etc. If you are missing an item, make sure to stop by our lost and found. All attire should be tasteful and practical.

#### Where do I find bus information?

Your child's bus information can be found under their Skyward/Family Access profile. If your child needs a bus pass to go home with a friend, please send a note or email to the main office with your child's name, the bus number/route they will be riding, the person they are riding with, and your contact phone number.