



This is intended to be a living document and will be revised as necessary.

GENERAL PRINCIPLES

- Buildings will be stocked with PPE such as masks for adults and children (face shields as necessary), hand sanitizer, disposable gloves, gowns, and disinfectant sprays/wipes.
- 3-foot physical distancing for students is the absolute minimum goal at all times. We recognize there may be times when students or staff are closer for brief periods of time (i.e. bus dismissal, hallways, exit/entry of doorways.)
- Students will be managed in cohorts whenever possible. At Central Primary cohorts will be defined as grade levels.
- Students will wash hands or use hand sanitizer when entering the classroom and preparing for lunch.
- Appropriate signage will be displayed throughout schools indicating traffic flow, physical distancing, proper handwashing, and required face coverings.
- Enhanced cleaning, disinfection, and sanitizing of schools and busses will be conducted as directed by school district maintenance and operation departments.
- Changes to the physical learning environment will be implemented, including ventilation, air filter upgrades, eliminated use of water fountains, and adjusted classroom and lunchroom seating configurations.

ARRIVAL/DISMISSAL PROCEDURES

ARRIVAL:

Bus Riders:

- Masks will be worn on busses at all times.
- Busses will continue to use designated bus loop.
- Students will be released from busses no earlier than 8:15 a.m.
- Students will enter/exit the busses socially distanced.

Parent Driven:

- Students will be released from their cars no earlier than 8:15 a.m. and only in identified drop-zone pull thru.
- Parents will remain in their vehicles.
- Students will wear mask when entering the building
- Students will travel directly to their classroom

Walkers:

- Arrive no earlier than 8:15 am, wearing a mask when entering the building

BATHROOM PROCEDURES

Student Restrooms:

- Sinks, toilets and urinals have been blocked off where necessary to maintain physical distancing of 3 feet
- Bathroom occupancy signage posted at each restroom.
- Floor stickers installed to show where students wait for restroom.
- Capacity for each restroom: Includes paras & diaper change
 - Kindergarten: 4
 - 1st Grade: 2
 - 2nd Grade: 2
- Students taught/reminded to safely wash and dry hands after using restroom.

ISOLATION/HEALTH ROOM

- Teacher to determine students' needs prior to sending to Health Room/Nurse. (ex. illness vs. injury)
- Can it be addressed in the classroom? (ex. band-aid, hunger, etc.)
- Complete a Health Room Pass for each student. If non-COVID, student may receive care in the alternate health room site (conference room).
- If student exhibits signs and symptoms of COVID-19, call the Health Room/Nurse before sending. Student will need to be accompanied by Health Room/Nurse and directed to isolation room.
- If an injury, send to Health Room with a pass. If student needs a buddy, it should be from a cohort group or staff member. (Pass attached in additional materials)
- Remind students to always wear a mask when coming to Health Room/Nurse.
- Nurse or Health Room assistant will evaluate student's condition, gather health information and determine next steps to include communicating with family.

Family Communication Procedure:

- All students being sent home for symptoms of COVID-19, will have a COVID-19 Student Triage Form completed by the school nurse. This form will be recorded in the office and a copy of the form will be provided to parent/guardian at time student is picked up.
- The COVID-19 Student Triage Form will specify which symptoms were present at time of evaluation and what criteria must be met before the student can return to school

LUNCH/BREAKFAST PROCEDURES

Lunchroom/Breakfast Seating:

- Staff will escort students to the gym and all students will wash hands or use hand sanitizer before arriving for lunch.
- Students will sit at cafeteria tables 3 feet apart and numbered and students will have assigned seating. Students will be seated by cohorts in a system supporting social distancing. (staff/students)
- Students will be offered a free breakfast daily and will eat it in their classroom seat.

MASKS/FACE COVERINGS

- When indoors cloth face coverings are required to be worn by all staff, students and visitors and volunteers in the Snohomish School District by amended Order 20-03.1, July 24, 2020 of the State of WA Department of Health, unless otherwise noted in the exceptions.
- Medical exemptions will require a note from healthcare provider.
- If a student misplaces, soils, damages, or does not arrive with a mask, we will supply a disposable one for their use.

PHYSICAL DISTANCING – HALLWAYS AND CLASSROOMS

Floor Markings: For lining up at the following locations.

- Restrooms
- Building entries and exits
- Hallways at classroom doors
- Student traffic circulation patterns marked, with direction “lanes” marked with tape.
- Arrows will be applied to the floor in all hallways, along with “One Way” arrows.

Classroom Seating Layout:

- 3 feet distancing of all desks. Students to remain 3 feet apart as the minimum goal.
- Desk locations: Velcro dots have been installed on floor to mark desk location.
- Desks and tables will be turned to face in the same direction (rather than face each other) or have students sit on only one side of the tables, spaced apart.
- Students will have individual supplies and the opportunity to bring a water bottle from home to keep nearby.
- Rooms will remain as open as possible with no additional furniture to help maintain socially distanced spaces.
- Teachers will use 3-sided shield screen when instructing or assessing 1:1 with students.
- Teachers will reduce the number of students at tables, centers or other workstations to increase physical distance.
- Practice physical distancing as much as possible for some movements and tasks that may be difficult to achieve. These may include passing in the hallway or as a teacher moves around a classroom.

SAFETY COMMITTEE

Central's safety committee will consist of principal, lead team members, school nurse and open to volunteer staff members who wish to serve. They will meet regularly as outlined in school board policy 8301,8301P. Minutes will be posted on safety board in staff room.

STAFF SAFETY TRAINING

Staff: Certificated staff will receive training on safety plan on Wednesday, September 1st. Classified employees will receive same training on Wednesday, September 8th.

SUPPLIES FOR CLASSROOM/EMPLOYEES/WORK SPACES

Hand Sanitizer Distribution:

- Each Classroom
- Entry door areas
- Lunchroom
- Adult bathroom areas
- Activity areas
- All staff offices

Disinfectant Sprays: Each classroom and office area will have disinfectant sprays and disposable paper towels.

Disinfectant Wipes:

Disinfectant: Needed for lunch tables, desks and chairs disinfecting.

Batteries: For touchless thermometers (AAA), if needed.

Shield Screen: One 3-sided desktop acrylic shield screen for each classroom/instructional space.

Signage: Safe practices reminder signs installed throughout the school.

TRANSITIONS (Traveling through school)

- Staff will direct all transitions along assigned travel routes while maintaining social distancing. (All staff to enforce)
- As much as possible, students will be spaced 6 feet apart during transitions.

VISITORS AND VOLUNTEERS, ETC...

- At this time, no volunteers.
- Visitors will be required to wear a mask and use entrance at front door facing Union Ave. for specific business, please go straight to the office.