

Seattle Hill Guidelines in a Pandemic

Message for parents before coming to school....

- Students should bring...
 - Lunch or have lunch provided here for free
 - Water bottle
 - Personal sanitizer (sanitizer will still be provided for everyone throughout the building)
 - Mask (masks will be available for students, if needed)
- We will start the year using the same system for arrival/dismissal as last year.
- At the end of the day, students will be called out by transportation type to mitigate flow and crowding. If students are picked up by car, parent will need to display family number in car window to Mrs. Reich.

General Principles moving forward at Seattle Hills

Students will arrive at school with masks on and will continue to wear masks unless at recess or eating.

- Buildings will be stocked with PPE such as masks for adults and children, hand sanitizer, disposable gloves, gowns, and disinfectant sprays/wipes.
- 3-foot physical distancing (or more!) at all times. The goal is to maximize the physical distance between students with 3 feet distancing being the absolute minimum.
- Students will continue to be managed in cohorts whenever possible.
- Students will wash hands or use hand sanitizer whenever they return to their classroom, after using the restroom, at arrival and dismissal, or when preparing for lunch.
- Appropriate signage will be visible to remind staff and students about distancing, hygiene, and masking.
- Air filter upgrades and exchanges will still be part of the air ventilation protocol.
- This document will be used to provide training to staff and clarification to families.
- Should a student become ill they must be picked up immediately. Having a backup plan for emergency pick up will be important for all families.
- Staff will receive training and families will receive updates on safety guidelines on an ongoing basis.

Arrival

Car Riders: When dropping off, parents/guardians need to stay in the vehicle to support efficient traffic flow.

Students need to remain in vehicles until 8:24AM

Students will go directly to class and enter through classroom exterior doors.

Walkers: Students who walk to school will be invited to enter campus at 8:24AM.

Parents/guardians should plan to drop students at the entrance to the parking lot.

Students will go directly to class and enter through exterior classroom doors.

Bus Riders: Students riding the bus will be dismissed at 8:24AM.

Several adults will be available to supervise students and ensure they get to class safely.

Students will go directly to class and enter through exterior classroom doors.

All students will put masks on when exiting the car/bus or entering campus.

Dismissal

Students will wear masks throughout the dismissal process.

Bus Riders (far parking lot):

- Masks will be worn on busses at all times.
- Busses will continue to use designated bus zones for arrival and departure.
- Students will be released to busses one bus at a time.
- Students will travel directly to their assigned bus.

Car Riders (parking lot valet curb)

- Car-riders will be called via family number at the end of the day. Teachers will display the live sheet in their classrooms and students will line up at the dots on the valet curb as they wait to enter their car.

Walkers

- Walkers will be called in groups to dismiss through exterior doors.

Recess
<ul style="list-style-type: none">• Students will not need to wear masks at recess• We will use the “freeze whistle” to dismiss students by classroom.• Using exterior doors, classroom teachers, will escort students, in physically distanced lines, to playground entrance where supervision staff will take over• When multiple cohorts are assigned to the same recess they will be purposefully separated on the playground• Each class has their own playground equipment• Snacks may be consumed during recess• Playground equipment and structures will be used in compliance with current health and safety practice.• Students will follow the directions of supervision staff while engaged in appropriate recess activities.• After recess, students will put masks back on and walk to their exterior classroom doors.• Students will wash/sanitize hands upon re-entry of classroom

- All students are eligible for free breakfast and lunch meals this year
- Students will wash/sanitize hands in their classroom prior to entering the lunchroom
- Classroom teachers will escort students to the lunchroom
- Students will be seated at least 3 feet apart – we will maximize the space of the lunchroom.
- Seats will be assigned by class.
- Students with lunches brought from home will walk directly to their assigned seat (student)
- Staff will bring lunch directly to student. Staff will also collect all garbage
- Students will be dismissed to recess by tables
- Students will put masks on as soon as they finish eating
- Students will deposit their personal lunchboxes into a classroom specific tub in the undercover area when they exit the cafeteria.
- All students will hand sanitize before leaving the lunchroom
- 5 minutes will be left between lunches for disinfectant/cleaning procedures
(Custodians/supervision staff)
- Breakfast procedures TBD

Restrooms

- All students will be taught proper handwashing and restroom procedures
- Maximum capacity signage for all restrooms will be posted
- Dots on floor will indicate properly spaced waiting locations for toilets and sink/paper towels to reflect maximum capacity and cueing line in hallways outside of restrooms
- All expectations for restrooms will be posted including: capacity, handwashing posters, and markers/dots.
- All staff and students must wash hands prior to returning to class

- Students will remain masked indoors at all times.
- Students will put on their mask when finished eating and not be dismissed from their lunch table without wearing their mask
- Once outside, students may remove masks for a break
- Students will remain properly distanced while taking a mask break; minimum 3 feet apart if indoors
- Masks, when not being worn, will be placed on wrist, hung from lanyard, pulled down under chin, placed in pocket, or hung on ear
- If a student loses, soils, damages, or does not arrive with a mask we will supply a disposable one
- Masks must conform with district policy for appropriate attire (i.e. graphic, violent, inappropriate, alcohol/ drug related)
- Mask violations should be reported to administrators.

HOW TO WEAR A MASK?



It should **COVER YOUR MOUTH, NOSE AND CHIN**, with the coloured side facing outwards.



PINCH THE METAL EDGE OF THE MASK so that it presses gently on your nose bridge.



Remove a used mask by **HOLDING ONLY THE EAR LOOPS.**



WASH YOUR HANDS WITH SOAP AND WATER REGULARLY.

Classroom

- Students will enter and exit their classroom by following their established walking routes when navigating campus.
- Desks are spaced **at least** 3 feet apart with students facing the same direction when possible
- Unnecessary furniture has been removed from classrooms to meet this guideline
- Students will sit in assigned seats and desks will be cleaned and disinfected daily by custodial staff after students leave
- Shared supplies are allowed per recent guidance. Students will sanitize their hands before and after use.
- Students will be allowed to bring a personal water bottle with their name on it and water fountains will be accessible for drinking water.
- Throughout the day students will pass by one another (entering class, down an aisle) closer than 3 feet for brief periods of time, but not to exceed 15 minutes of close proximity per day
- Staff may be within 3 feet of students during the day to provide instructional support, not to exceed 15 minutes of close proximity per day
- Classroom sinks will be used for student handwashing throughout the day one student at a time
- Snacks are an option in the classroom, but must be individually wrapped, not shared, and consumed at their desk or outside during a break. Snack procedures are up to each teacher.
- Student assignments/tasks will be collected by teachers and placed in an assigned location for a duration of time (currently 24 hours per CDC)
- Should a student become ill, or should a concern arise about symptoms display, the teacher will call the office and an escort will meet the student for screening and determination. Students showing Covid symptoms will need to be picked up immediately and will wait in our parent pick-up room until parents arrive.

Updated 8/26/2021